NOTE WITH RECOMMENDATION

For: THE COMMISSIONER

From: Deputy Commissioner Javier

Subject: Compliance with ECQ directive to Work From Home
(Payment of ACR I-Card Waiver Application Fee and ECC/RP or ECC/SRC in lieu of ACR I-Card Waiver Order)

Date: 23 March 2020

On 16 March 2020, President Rodrigo Roa Duterte, through a Memorandum of Executive Secretary Medialdea, imposed an Enhanced Community Quarantine (ECQ) and Stringent Distancing Measures over the entire Luzon, including the National Capital Region, effective 17 March 2020 to 13 April 2020, to contain the spread of Corona Virus Disease 19 (Covid-19). Several Local Government Units outside of Luzon have made similar declaration.

Under said Memorandum, mass gathering is prohibited, classes and work are suspended, and everyone is on enhanced community quarantine, except certain individuals and entities whose services in the frontline are needed.

The President issued (a) Proclamations No. 922, series of 2020, declaring a state of public health emergency throughout the Philippines; and (b) Proclamation No. 929, series of 2020, declaring a state of calamity throughout the Philippines due to Covid-19 and the Code Alert System for Covid-19 was raised to Code Red Sublevel Two (2); and (c) Republic Act No. 11332.

Undersigned’s Office processes ACR I-Card Waiver (Waiver) applications. Waiver is issued to foreigners with approved and implemented visas but awaiting release of their ACR I-Card.

In this regard and to aid the National Government in containing the spread of Covid-19 and in the interest of public health, safety and security, undersigned recommends that during the period of ECQ:

1. All personnel of the Office of Deputy Commissioner Javier shall work from home unless directed by the Office of the Commissioner or undersigned to perform emergency/urgent service;

2. During ECQ, departing passengers with approved and implemented visas but pending release of their ACR I-Cards will no longer be required to secure an ACR I-Card Waiver Order.

In lieu of ACR I-Card Waiver Order, departing passenger during departure formalities shall present to the Immigration Officer the following:

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a. Passport with valid visa (implementation stamp) affixed therein; and
b. Official Receipts (OR) [original or photocopy] of their:
   1) ACR I-Card Waiver Application Fee, and
   2) ECC/RP (Returning Permit) or ECC/SRC (Special Resident Certificate), whichever is applicable.

3. Immigration Officers, upon presentment of No. 2(a) and (b) and if cleared for departure after undergoing the usual departure formalities, shall:
   a. Ensure departing subject has a valid visa implemented on the passport;
   b. Advise the subject to safe keep the official receipts of the (1) ACR I-Card Waiver Application Fee and (2) ECC/RP or ECC/SRC as the same serves as the ACR I-Card Waiver; and
   c. Upon arrival/return of said subject and to be admitted under the visa category implemented in his/her passport, subject must present the (1) Official Receipts of (1) ACR I-Card Waiver Application Fee and (2) ECC/RP or ECC/SRC.

This Order shall take effect immediately upon approval.

The POD, SOS, IRD, FMD and ARD shall implement this Order.

BINOC and IRD shall disseminate this Order to all BI Offices.

[Signature]
J. TOBIAS M. JAVIER
Deputy Commissioner
Chairman, Regulatory Cluster

[Signature]
JAIME H. MORENTE
Commissioner

Date signed: 23 MAR 2020