PLANS AND PROGRAMS
for the
PROPOSED FY 2016 BUDGET

The Bureau of Immigration (BI) will continue its march towards transformation to an organization fully focused on its Vision and Mission, its manpower driven by the core values of Patriotism, Integrity and Professionalism, and its direction aligned to the DOJ Strategic Initiatives for mid-term period 2014-2016.

Its priority plans and programs for the year 2016 shall continue to address enhancement on the specific key focus areas, understood and committed to memory by everyone in the BI by the keyword – PATRIOT.

Thus:

P – Personnel Management and Enhancement

1. Improving the level of professionalism through programs on:
   a. Optimum personnel staffing complement;
   b. Raising the bar of standard on personnel skill and competence;
   c. Recruitment and promotion based on merit and fitness;
   d. Full implementation of the Strategic Personnel Management System (SPMS);
   e. Close monitoring of the implementation of Career Development Program; and
   f. Personnel training needs for skills and professional enhancement.

2. Morale and welfare function enhancement programs on:
   a. Health and wellness;
   b. Rewards and discipline;
   c. Assistance on relocation of personnel on permanent change of station (PCS) deployment; and
   d. Strengthen the personnel grievance system;

3. Timeliness of logistics support to all levels of the BI on:
   a. Timely replenishment of revolving funds of Sub-Port Offices; and
   b. Provision of transportation facilities to the Sub-Port Offices.
A – Agency Coordination

1. Maintain linkages with DFA, DOJ, DBM, DOTC, local government units (LGUs) and other government institutions for administrative and coordinative relationships, as well as with selected NGOs as may be necessary;

2. Enhance operational coordination with INTERPOL, NICA, PAOCTF, PCTC, NBI, PNP and other intelligence and law enforcement functionaries;

3. Continue active participation in the campaign against terrorism, human trafficking, illegal recruitment, drug trafficking and other criminal activities;

4. Attend to the activities related to international commitments with counterpart immigration services.

T – Transparency and Good Governance

1. Strengthening the Committee on Good Governance to monitor and oversee the BI–wide adherence to the implementation and internalization of the following programs:

   a. Anti-Red Tape Act (ARTA) and regular updating of Citizen’s Charter;
   b. Strategic Performance Management System (SPMS);
   c. Integrity Development Review (IDR);
   d. Zero Back Log policy; and
   e. Code of Conduct and Ethical Standards for Government Employees, Republic Act No. 3019 and other applicable laws, policies, rules and regulations on good governance.

2. Continue the implementation of the Rationalization Plan to determine the actual needs and extraneous positions and the existence of overlapping of functions with the end in view of streamlining the organization and functions of each BI Office;

3. Continue addressing issues on effectiveness, efficiency, and economy in the management of resources;

4. Secure and sustain ISO 9001-2008 Certification in international passenger processing at the NAIA;

5. Strengthen the Strategic Management Office (SMO);
6. Continue conducting periodic and impromptu management audits and inspections by the Internal Audit Committee;

7. Impress and ensconce BI-wide awareness of the budgeting process through the conduct of seminars on planning, programming and budgeting system (PPBS) and active participation of Chiefs of BI Offices.

R – **Refinement of Rules, Regulations, Processes and Procedures**

1. Full and complete implementation of the Visa Information Management System (VIMS) in all Sub-Port Offices;

2. Enhance and refine the Alien Registration Program (ARP);

3. Enhance the implementation of Intelligence Data Advancement System and Alien Traffic Monitoring System;

4. Improve the feedback mechanism from the stakeholders on efficiency, effectiveness, enhancement and solutions on problem areas;

5. Strengthen measures against foreign terrorists, offenders and other unwanted aliens through effective immigration enforcement and border management;

6. Improve alien immigration documents and records management, including documents and records digitization;

7. Address issues on sensitivity and responsiveness to the poor and vulnerable sector in policies, systems, processes and services;

8. Review and enhance the simplified visa issuance focusing on validation and fraud detection;

9. Improve and enhance the security features of accountable and immigration documents, including the ACR I-Card;

10. Install advanced biometrics systems in international ports of entry and exits;

11. Facilitate monitoring and regulation of foreigners in the country and address the failure to locate illegal, overstaying and undocumented aliens; and
12. Development of an integrated/automated alien registration monitoring and border control management system.

I – Infrastructure Improvement

1. Construction of new BI Main Office Building;
2. Construction of Sub-Port Offices Buildings;
3. Rehabilitation, repair and refurbishing of Sub-Port Offices;
4. Construction of a 500-bed capacity BI Ward Facility for Metro Manila and other BI Ward Facilities in select Sub-Port Offices; and
5. Improvement of office or work spaces.

O – Organizational and Structural Reforms

1. Completion of the road map on short, medium and long range end state for the BI;
2. Record reform initiatives into a “BI Omnibus Regulations Manual”;
3. Restructure the organization for administration and operation in accordance to the proposed “Immigration and Registration of Foreign Nationals Act”; and
4. Strictly implement Financial Management System and establish Planning Programming and Budgeting System (PPBS) in all Divisions; and
5. Strengthen the Internal Audit Committee.

T – Technology Advancement

1. Active participation in the acquisition, modernization, upgrade of systems, hardware and software for the BIIS-NJIS;
2. Continuous upgrading of the IT hardware and software in each office based on aging system;
3. Completion of acquisition, deployment and acquisition of passport readers, biometric capturing machines and other border control
management equipment in all offices, including international ports of entry and exit;

4. Full development and implementation of on-line visa processing application, processing and approval; and

5. Full implementation of the Integrated Communication Plan.

GRIFTON SP. MEDINA
Planning Officer
Committee on Good Governance